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South Australian Division Presents

## EFFECTIVE OH&S COMMITTEES

### **When:**

**Tuesday**  
**27th May 2008**  
**10:00am – 11:30**  
**am**

### **Where:**

**Einstein's Café**  
**Seminar Room**

University of  
Adelaide

Thebarton  
Campus  
THEBARTON

Location B2 on  
map (Building  
16) Enter the  
building on the  
western side and  
follow signs to  
seminar room.

### **Parking**

Visitors parking  
B3/4 on map.

**Note: Free**  
**parking is also**  
**available in the**  
**Entertainment**  
**Centre Car**  
**Park.**

*Guest Speaker:*

**MAGGIE THOMAS**  
**Snr Inspector OHS**

### **SPEAKER PROFILE**

Involved in OHS since 1999. OHS representative and chair of company OHS committee in manufacturing company while studying OHS through Panorama TAFE. After Cert IV OHS joined Coorong District Council as OHS & Risk Management Officer for 3 years. Continued OHS studies completing Diploma OHS in 2004. Returned to Adelaide as Inspector OHS with Workplace Services in May of 2005.

Currently acting as Principal Liaison Officer within the Workplace Consultation Program of SafeWork SA providing advice and assistance to Health and Safety Committees and Health & Safety Representative's.

### **PRESENTATION DETAILS**

Is your Health & Safety Committee effective?  
Too often we find that the OHS Committee role is misunderstood. This can lead to the committee being perceived as ineffective.

The OHS Committee is a recognised consultation forum to facilitate co-operation between the employer and employees. This presentation will identify the function and duties for each committee member to assist OHS Committees to remain effective.



**Morning tea**  
**sponsored by**  
**Wilson People**  
**Management**

### **PRESENTATION** **SUMMARY**

- OHS Legislation
- Employer responsibilities
- Committee functions
- Committee member's duties.
- Remaining effective

**Refer to the back of this form for tax invoice and enrolment details**

Fax completed registration form to Jim Toshach. Fax No. (08) 82223163



SIA (SA Division)  
PO Box 29  
Rundle Mall SA 5000  
Tel: 08 82223234  
0401120789

ABN: 96109 531 809  
SA OHS&W Seminar

**TAX INVOICE**

**YOUR ORGANISATION'S DETAILS:**

**YOUR CONTACT DETAILS:**

NAME:

PHONE:

FAX:

MOBILE:

E-MAIL:

**TAX INVOICE DESCRIPTION OF SERVICE:**

SIA (SA Division) ~ 27<sup>th</sup> May 2008 ~ SA OHS&W Seminar. Venue: Einstein's Café Seminar Room

**Topic:** *Effective OH&S Committees*

<i>Details of Attending Member</i>		<i>Price Per Person *</i>	<i>TOTAL \$ *</i>
<b>Name:</b>		\$10.00	
<i>Other Persons Attending (Non-member)</i>			
<b>Name(s):</b>  <input type="checkbox"/> I would like to become an SIA member – please send me the details (Includes a free invitation to first seminar attended as a member)		\$15.00	
<b>This will become a tax invoice when paid in full</b> <b>IF POSSIBLE PAYMENT IS REQUESTED BEFORE THE SEMINAR</b>			<b>\$</b>

Please **fax** your registration form to 08 82223163

**\* GST Inclusive**

**Payment method:** (please tick ☒ required payment method being used)

☐ Cheque / Money Order included marked -

OR

☐ Pay at the door

“SIA SA Division” to:

SIA SA Division

PO Box 29

Rundle Mall SA 5000

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Any information about me will be held by the SIA only. It will be used to advise me of upcoming events, issues of professional concern and information about member benefits supplied by a third party. Where mail outs are conducted for a third party, name and address details will be provided to an independent mailing house. I am entitled to access and to correct my information at any time under the Privacy Amendment (Private Sector) Act 2000. I can elect at any time to opt out of receiving member benefits' information.